



Eagle Lake First Nation

**INTERNAL EMPLOYMENT OPPORTUNITY
MEDICAL DRIVER (FULL-TIME)**

JOB TYPE: TERM – 1 YEAR *with possibility of extension*

WAGE: \$20.00 HOURLY

DEADLINE: MAY 5, 2026

Eagle Lake Health Centre is committed to providing quality health services to our community members. We are seeking a responsible and compassionate Medical Driver to join our team and support transportation needs for clients accessing medical care.

The Medical Driver is responsible for the safe and timely transportation of patients to and from medical appointments, ensuring comfort and security at all times. This role also includes maintaining the assigned vehicle in clean and safe operating condition.

DUTIES AND RESPONSIBILITIES:

- Transport clients to scheduled medical appointments in and outside the community.
- Ensure safety of passengers by following all traffic laws and safety regulations.
- Assist passengers with entering and exiting the vehicle, as needed.
- Maintain accurate trip records and mileage logs.
- Perform basic vehicle checks (fuel, oil, tire pressure) and report any maintenance issues.
- Respect client confidentiality at all times.
- Pick up and deliver prescriptions as needed to ensure timely medication access.

QUALIFICATIONS:

- Valid Ontario G driver's license (or equivalent) with a clean driving abstract.
- Current First Aid and CPR certification (or willingness to obtain).
- Experience working with patients or vulnerable populations is an asset.
- Knowledge of local roads and surrounding areas.
- Ability to maintain confidentiality and professionalism.
- Strong communication and interpersonal skills.
- Familiarity with the community and culture.
- Defensive driving training is an asset.

This position is part of the employer's Indigenous-specific hiring approach. Preference may be given to qualified Indigenous applicants, with priority consideration for registered ELFN Band members, where permitted by applicable law.

If you are interested in this position, please drop off or submit your resume including 3 references to:

Attention: Human Resources Manager

E-mail: Riza.Klassen@migisi.ca

P.O. Box 1001

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