

# CHI MINO OZHITOOWIN

NOTICE OF CAREER OPPORTUNITY



## Business Development Associate

Posting Closes March 1, 2024

1 year contract position

### JOB DESCRIPTION

Business Development Associate is a 1 year contract position that will immediately report to the Business Development Manager. The Business development Associate will engage in contract negotiations, partner collaborations, and gain sector-specific exposure through placements. This role offers a pathway to professional growth through hands on project management and contract administration. Travel within North America required. Ideal for graduates in business, engineering, or related fields that are seeking hands-on experience.

### General responsibilities;

- Participate in planning and implementation of business development initiatives.
- Foster and maintain relationships with current and potential partners and clients.
- Collaborate with the Business Development Manager in preparing proposals and presentations.
- Engage with community members and stakeholders to ensure alignment with CMO's objectives.
- Work alongside joint venture partners and within various sectors for on-the-job learning experiences.

### Qualifications

- Bachelor's degree in Business Administration, Civil Engineering, Forestry, or a related field.
- Demonstrated experience in business development, contract negotiations, or project management.
- Strong interpersonal and networking skills with the ability to build and maintain professional relationships.
- Excellent verbal and written communication skills.
- Effective communication skills, both written and verbal.
- Willingness and ability to travel.
- Knowledge of the economic, social, and political environment of Northwestern Ontario and/or Knowledge of the Manito Aki Inakonigaawin principles is considered an asset.
- Valid Class "G" license and access to a reliable, personal vehicle.

Competitive salary is to be determined based on education and relevant work experience. Benefits, vacation, and other compensations to be negotiated. This position will be located in Fort William First Nation.

Interested candidates are asked to submit a resume, cover letter, and attached references including the most recent employer and at least two others.

Any questions and applications can be directed to:

*Jeff Robert, Human Resources Manager*

[jrobert@cmo-fn.ca](mailto:jrobert@cmo-fn.ca)

*We wish to thank in advance all those who submit applications. ONLY THOSE SELECTED FOR AN INTERVIEW WILL BE CONTACTED and only the successful candidate will be notified.*